

# WICKHAM ST PAULS PARISH COUNCIL

[www.wickhamstpaulsparishcouncil.org](http://www.wickhamstpaulsparishcouncil.org)

20<sup>TH</sup> JULY 2021

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD AT THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 27<sup>TH</sup> JULY 2021** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

(Subject to Covid 19 restrictions at the time) The 50% rule will restrict the number of people allowed in the room and the Parish Council has the right to refuse entry if the hall is full.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
21/074	Chairman	<b>Welcome and Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
21/075	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2021.	Decision
21/076	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
21/077	All Members	<b>District and County Councillors to address the members if present.</b> District Councillor Wendy Scattergood and County Councillor Peter Schwier.	Information
21/078	All Members	<b>Minutes.</b> <b>Item 1.</b> To confirm the minutes of the Annual Parish Council meeting held on 25 <sup>th</sup> May 2021. <b>Item 2.</b> To confirm the minutes of the Parish Council meeting held on 25 <sup>th</sup> May 2021.	Decision
21/079	All Members	<b>Planning Matters.</b> <b>Planning Applications</b> <b>Ref: 21/01786/FUL</b> <b>Description:</b> Construction of new 4-bed detached dwelling house <b>Location:</b> Mansard School Road Wickham St Paul Essex CO9 2PR <b>Ref: 21/01073/HH</b> <b>Description:</b> Erection of single storey garage. <b>Location:</b> Twingars School Road Wickham St Paul Essex CO9 2PR TO CONSIDER ANY APPLICATIONS RECEIVED	Decision
21/080	All Members	<b>Matters Arising – Updates</b> <b>Item 1.</b> Previous Minute Number 18/161 Item 1. Church Road additional parking and traffic calming – (Highways Grasscrete /Harden verge) update. Scheme is feasible however they would only be able to provide two additional parking spaces and two vehicles already park on the verge. <b>Item 2.</b> Previous minute 20/078 A131 Long Gardens – speeding – update.	Information

		<p><b>Item 3.</b> Previous Minute Number 18/161 Item 2. Speed Indicator Device – update. Speed surveys are required in order to progress the validation but are on hold due to covid restrictions.</p> <p><b>Item 4.</b> Previous minute number 20/094 Footpaths- update.</p> <p><b>Item 5.</b> Previous minute number 20/126 Neighbourhood Plan – update by Cllr Stokes.</p> <p><b>Item 6.</b> Wickham St Pauls Consolidated Trust – update by Cllr. Stokes.</p> <p><b>Item 7.</b> Previous minute number 21/035 Bamford to Twinstead Network Reinforcement - report by Cllr. Stokes.</p> <p><b>Item 8.</b> Previous minute number 21/041 Shellards Barn. Use of Premises - report by Cllr. Snazell.</p> <p><b>Item 9.</b> Previous minute number 21/039 Verges. To discuss erosion to verges on Old Road – report by Cllr. Snazell.</p>																																																													
<b>21/081</b>	All Members	<p><b>Grant to Village Hall.</b></p> <p>To consider granting the village hall management committee £1,00.00 towards tables for the village hall (previous minute number 19/132).</p>	Decision																																																												
<b>21/082</b>	All Members	<p><b>Financial Matters.</b></p> <p>1. Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>D. Jacob (Salary for June)</td> <td>SO</td> <td>430.00</td> </tr> <tr> <td>D. Jacob (Adjustment to Salary for June)</td> <td>002302</td> <td>20.25</td> </tr> <tr> <td>L. Sear (Salary for June)</td> <td>002303</td> <td>86.68</td> </tr> <tr> <td>HM Revenue &amp; Customs (For June)</td> <td>002304</td> <td>116.40</td> </tr> <tr> <td>JPB Landscapes Inv. No. 1221</td> <td>002305</td> <td>264.00</td> </tr> <tr> <td>Playground Facilities Ltd (Inv. No. 1580)</td> <td>002306</td> <td>5,567.93</td> </tr> <tr> <td>D. Stokes (Reimbursement for receipt)</td> <td>002307</td> <td>51.27</td> </tr> <tr> <td>D. Jacob (Expenses for June)</td> <td>002308</td> <td>30.16</td> </tr> <tr> <td>Wickham St Pauls Village Hall Management Committee (See item 21/081 above).</td> <td>002309</td> <td>1,000.00</td> </tr> <tr> <td>RCCE (Subscription)</td> <td>002310</td> <td>52.80</td> </tr> <tr> <td>Richard Edwards (Payroll provider inv. No. 43710)</td> <td>002311</td> <td>82.80</td> </tr> <tr> <td>JPB Landscapes (Inv. No. 1235)</td> <td>002312</td> <td>264.00</td> </tr> <tr> <td>EALC (Inv. No. 14196) Chairman's Training</td> <td>002313</td> <td>108.00</td> </tr> <tr> <td>D. Jacob (Salary for July)</td> <td>SO</td> <td>430.00</td> </tr> <tr> <td>Derek Stokes (See receipts)</td> <td>002314</td> <td>36.03</td> </tr> <tr> <td>D. Jacob (Salary Difference for July)</td> <td>002315</td> <td>20.25</td> </tr> <tr> <td>Lee Sear (Salary for July)</td> <td>002316</td> <td>86.68</td> </tr> <tr> <td>HM Revenue &amp; Customs (For July)</td> <td>002317</td> <td>116.40</td> </tr> <tr> <td>D. Jacob (Expenses for July)</td> <td>002318</td> <td>18.18</td> </tr> </tbody> </table> <p>2. Monthly Budget Statement</p>		CHEQUE NO.	TOTAL	D. Jacob (Salary for June)	SO	430.00	D. Jacob (Adjustment to Salary for June)	002302	20.25	L. Sear (Salary for June)	002303	86.68	HM Revenue & Customs (For June)	002304	116.40	JPB Landscapes Inv. No. 1221	002305	264.00	Playground Facilities Ltd (Inv. No. 1580)	002306	5,567.93	D. Stokes (Reimbursement for receipt)	002307	51.27	D. Jacob (Expenses for June)	002308	30.16	Wickham St Pauls Village Hall Management Committee (See item 21/081 above).	002309	1,000.00	RCCE (Subscription)	002310	52.80	Richard Edwards (Payroll provider inv. No. 43710)	002311	82.80	JPB Landscapes (Inv. No. 1235)	002312	264.00	EALC (Inv. No. 14196) Chairman's Training	002313	108.00	D. Jacob (Salary for July)	SO	430.00	Derek Stokes (See receipts)	002314	36.03	D. Jacob (Salary Difference for July)	002315	20.25	Lee Sear (Salary for July)	002316	86.68	HM Revenue & Customs (For July)	002317	116.40	D. Jacob (Expenses for July)	002318	18.18	Decision
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<b>21/083</b>	All Members	<p><b>Bank Signatory.</b></p> <p>To consider adding another Councillor as a signatory onto the bank account.</p>	Decision																																																												
<b>21/084</b>	All Members	<p><b>Annual Tree Inspection.</b></p> <p>To consider quote of £200.00 for the annual Tree inspection.</p>	Decision																																																												
<b>21/085</b>	All Members	<p><b>Highways.</b></p> <p><b>Item 1.</b> 30mph zone extension Park Road, Old Road and Church Road.</p> <p><b>Item 2.</b> 'Beware of Horses' signs.</p>	Decision																																																												
<b>21/086</b>	All Members	<p><b>Items for next agenda.</b></p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information																																																												
<b>21/087</b>	All Members	<p><b>Date of Next Meeting.</b></p> <p>Parish Council meeting 28th September 2021.</p>	Information																																																												

**Council Documents.**

Large print, in braille, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council)

5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY

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