

WICKHAM ST PAULS PARISH COUNCIL

www.wickhamstpaulsparishcouncil.org

21ST SEPTEMBER 2021

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 28TH SEPTEMBER 2021** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

(Subject to Covid 19 restrictions at the time).

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

| ITEM | PRESENTER | SUBJECT | STATUS |
|--------|-------------|--|--------------------------|
| 21/088 | Chairman | Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting. | Information/ Decision |
| 21/089 | All Members | Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2021. | Decision |
| 21/090 | All Members | Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting. | Information |
| 21/091 | All Members | District and County Councillors to address the members if present. District Councillor Wendy Scattergood and County Councillor Peter Schwier. | Information |
| 21/092 | All Members | Minutes. To confirm the minutes of the Parish Council meeting held on 27 th July 2021. | Decision |
| 21/093 | All Members | Planning Matters. Ref: 21/02750/HH Description: Erection of detached garage with home office / study above. Location: Old House Park Road Wickham St Paul Essex CO9 2PX TO CONSIDER ANY APPLICATIONS RECEIVED. | Decision |
| 21/094 | All Members | Matters Arising – Updates Item 1. Previous Minute Number 18/161 Item 1. Church Road additional parking and traffic calming – (Highways Grasscrete /Harden verge) update. Scheme is feasible however they would only be able to provide two additional parking spaces and two vehicles already park on the verge. Item 2. Previous minute 20/078 A131 Long Gardens – speeding – update. Item 3. Previous Minute Number 18/161 Item 2. Speed Indicator Device – update. Speed surveys are required in order to progress the validation but are on hold due to covid restrictions. Item 4. Previous minute Number 21/085 30mph zone extension Park Road. Item 5. Previous minute Number 21/085 Beware of Horses' signs – update. | Information Decision |

| | | <p>Item 6. Previous minute number 20/094 Footpaths- update.</p> <p>Item 7. Previous minute number 20/126 Neighbourhood Plan – update by Cllr Stokes.</p> <p>Item 8. Wickham St Pauls Consolidated Trust – update by Cllr. Stokes.</p> <p>Item 9. Previous minute number 21/035 Bramford to Twinstead Network Reinforcement - report by Cllr. Stokes.</p> <p>Item 10. Previous minute number 21/041 Shellards Barn. Use of Premises - report by Cllr. Snazell.</p> <p>Item 11. Previous minute number 21/039 Verges. To discuss erosion to verges on Old Road – report by Cllr. Snazell.</p> <p>Item 12. Previous minute number 21/036 - It was agreed to purchase a petrol lawn mower, approx. £300.00 – update by Cllr. Stokes.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 21/095 | Cllr Johnstone | <p>Parked Vehicles along School Road. To discuss and consider any options.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21/096 | Cllr Johnstone | <p>Beacon. To consider lighting a beacon on 2nd June 2022 for the Queens Platinum Jubilee – update by Cllr Johnstone.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21/097 | All Members | <p>Telephone Box. The telephone box outside the village hall – update.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21/098 | All Members | <p>'Fireworks on the Green – Trafalgar Night' To confirm a date/time etc.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21/099 | All Members | <p>Parish Calendar 2022/2023. To set the Parish Calendar for 2022/2023.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21/100 | All Members | <p>Replacing Defibrillator Battery. To consider replacing the battery for the defibrillator at a cost of £225.00 for G3 batteries and this does not include V.A.T. Postage is £10 next day delivery.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21/101 | All Members | <p>Internal Auditor. To consider to appoint an internal auditor (Jan Stobart at a cost of £195.00 for the financial year of 2021/2022).</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21/102 | All Members | <p>Braintree Association of Local Councils (BALC). To appoint a Cllr. representative to attend meetings.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21/103 | All Members | <p>Highways. To consider if the Parish Council would like to take part in the Highway Devolution scheme.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21/104 | All Members | <p>Chapple Yard Tree Cutting. To consider quote for £220.00.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21/105 | All Members | <p>Financial Matters.</p> <p>1. Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="418 1357 1310 2018"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>D. Stokes (As per receipts, strimmer etc)</td> <td>002319</td> <td>106.98</td> </tr> <tr> <td>L. Sear (Salary for August)</td> <td>002320</td> <td>86.68</td> </tr> <tr> <td>D. Jacob (Salary for August)</td> <td>SO</td> <td>430.00</td> </tr> <tr> <td>D. Jacob (Adjustment to Salary for August)</td> <td>002321</td> <td>20.25</td> </tr> <tr> <td>HM Revenue & Customs (For August)</td> <td>002322</td> <td>116.40</td> </tr> <tr> <td>JPB Landscapes Ltd (Inv. No. 1247)</td> <td>002324</td> <td>264.00</td> </tr> <tr> <td>D. Jacob (Expenses for August)</td> <td>002325</td> <td>23.65</td> </tr> <tr> <td>Maestro Tree Works Services Minute No. 21/068</td> <td>002326</td> <td>220.00</td> </tr> <tr> <td>L. Sear (Gloves for Handyman)</td> <td>002327</td> <td>14.81</td> </tr> <tr> <td>P. Nuttall (As per receipt ink for welcome packs)</td> <td>002328</td> <td>19.17</td> </tr> <tr> <td>Derek Stokes (As per receipts)</td> <td>002329</td> <td>36.97</td> </tr> <tr> <td>D. Jacob (Salary for September)</td> <td>SO</td> <td>430.00</td> </tr> <tr> <td>D. Jacob (Salary Difference for September)</td> <td>002330</td> <td>20.25</td> </tr> <tr> <td>Lee Sear (Salary for September)</td> <td>002331</td> <td>86.68</td> </tr> <tr> <td>HM Revenue & Customs (For September)</td> <td>002332</td> <td>116.40</td> </tr> <tr> <td>BALC (Braintree Association of Local Councils subscription)</td> <td>002333</td> <td>40.00</td> </tr> <tr> <td>The Community Heartbeat Trust Ltd</td> <td>002334</td> <td>282.00</td> </tr> <tr> <td>JPB Landscapes</td> <td>002335</td> <td>264.00</td> </tr> <tr> <td>D. Jacob (Expenses for September, as per receipts)</td> <td>002336</td> <td>54.89</td> </tr> <tr> <td>Dove Support (Inv.No. 1330)</td> <td>002337</td> <td>273.60</td> </tr> </tbody> </table> <p>2. Monthly Budget Statement</p> | | CHEQUE No. | TOTAL | D. Stokes (As per receipts, strimmer etc) | 002319 | 106.98 | L. Sear (Salary for August) | 002320 | 86.68 | D. Jacob (Salary for August) | SO | 430.00 | D. Jacob (Adjustment to Salary for August) | 002321 | 20.25 | HM Revenue & Customs (For August) | 002322 | 116.40 | JPB Landscapes Ltd (Inv. No. 1247) | 002324 | 264.00 | D. Jacob (Expenses for August) | 002325 | 23.65 | Maestro Tree Works Services Minute No. 21/068 | 002326 | 220.00 | L. Sear (Gloves for Handyman) | 002327 | 14.81 | P. Nuttall (As per receipt ink for welcome packs) | 002328 | 19.17 | Derek Stokes (As per receipts) | 002329 | 36.97 | D. Jacob (Salary for September) | SO | 430.00 | D. Jacob (Salary Difference for September) | 002330 | 20.25 | Lee Sear (Salary for September) | 002331 | 86.68 | HM Revenue & Customs (For September) | 002332 | 116.40 | BALC (Braintree Association of Local Councils subscription) | 002333 | 40.00 | The Community Heartbeat Trust Ltd | 002334 | 282.00 | JPB Landscapes | 002335 | 264.00 | D. Jacob (Expenses for September, as per receipts) | 002336 | 54.89 | Dove Support (Inv.No. 1330) | 002337 | 273.60 | Decision |
| | CHEQUE No. | TOTAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Stokes (As per receipts, strimmer etc) | 002319 | 106.98 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| L. Sear (Salary for August) | 002320 | 86.68 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Salary for August) | SO | 430.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Adjustment to Salary for August) | 002321 | 20.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HM Revenue & Customs (For August) | 002322 | 116.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| JPB Landscapes Ltd (Inv. No. 1247) | 002324 | 264.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Expenses for August) | 002325 | 23.65 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Maestro Tree Works Services Minute No. 21/068 | 002326 | 220.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| L. Sear (Gloves for Handyman) | 002327 | 14.81 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| P. Nuttall (As per receipt ink for welcome packs) | 002328 | 19.17 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Derek Stokes (As per receipts) | 002329 | 36.97 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Salary for September) | SO | 430.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Salary Difference for September) | 002330 | 20.25 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lee Sear (Salary for September) | 002331 | 86.68 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HM Revenue & Customs (For September) | 002332 | 116.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| BALC (Braintree Association of Local Councils subscription) | 002333 | 40.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| The Community Heartbeat Trust Ltd | 002334 | 282.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| JPB Landscapes | 002335 | 264.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Expenses for September, as per receipts) | 002336 | 54.89 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dove Support (Inv.No. 1330) | 002337 | 273.60 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| 21/106 | All Members | Grass cutting. Grass cutting verge survey by BDC. | Information |
| 21/107 | All Members | County Broadband Pole and Cables. E-mail sent to County Broadband. | Information |
| 21/108 | All Members | Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision. | Information |
| 21/109 | All Members | Date of Next Meeting. Parish Council meeting 30th November 2021. | Information |

Council Documents.

Large print, in braille, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council)

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