

WICKHAM ST PAULS PARISH COUNCIL

www.wickhamstpaulsparishcouncil.org

23RD NOVEMBER 2021

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 30TH NOVEMBER 2021** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

(Subject to Covid 19 restrictions at the time).

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
21/110	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
21/111	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2021.	Decision
21/112	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
21/113	All Members	District and County Councillors to address the members if present. District Councillor Wendy Scattergood and County Councillor Peter Schwier.	Information
21/114	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 28 th September 2021.	Decision
21/115	All Members	Planning Matters. TO CONSIDER ANY APPLICATIONS RECEIVED.	Decision
21/116	All Members	Matters Arising – Updates Item 1. Previous Minute Number 18/161 Item 1. Church Road additional parking and traffic calming – (Highways Grasscrete /Harden verge) update. Scheme is feasible however they would only be able to provide two additional parking spaces and two vehicles already park on the verge. Item 2. Previous minute 20/078 A131 Long Gardens – speeding – update. Item 3. Previous Minute Number 18/161 Item 2. Speed Indicator Device – update. Speed surveys are required in order to progress the validation but are on hold due to covid restrictions. Item 4. Previous minute Number 21/085 30mph zone extension Park Road. Item 5. Previous minute Number 21/085 'Beware of Horses' signs – update. Item 6. Previous minute number 20/094 Footpaths- update. Item 7. Previous minute number 20/126 Neighbourhood Plan – update by Cllr Stokes. Item 8. Wickham St Pauls Consolidated Trust – update by Cllr. Stokes. Item 9. Previous minute number 21/035 Bramford to Twinstead Network Reinforcement - report by Cllr. Stokes.	Information Decision

		<p>Item 10. Previous minute number 21/041 Shellards Barn. Use of Premises - report by Cllr. Snazell.</p> <p>Item 11. Previous minute number 21/039 Verges. To discuss erosion to verges on Old Road – report by Cllr. Snazell.</p> <p>Item 12. Previous minute number 21/096 Beacon – update by Cllr Johnstone to consider the purchase of a gas fuelled beacon kit £490.00 plus VAT and gas bottles £36.00 Plus VAT. Plus the cost of oak post, bracket support and plaque.</p> <p>Item 13. Previous minute number 21/097 The telephone box outside the village hall – update by Cllr Stokes.</p> <p>Item 14. Previous minute number 21/102 Braintree Association of Local Councils (BALC). To appoint a Cllr. representative to attend meetings.</p> <p>Item 15. County Broadband Pole and Cables E-mail sent to County Broadband update.</p> <p>Item 16. Working Group, Volunteers requested to clear the village ponds – update.</p>																																																																
21/117	All Members	<p>Manhole covers. Repairs to manhole covers, to discuss tender from Peter Trew.</p>	Decision																																																															
21/118	All Members	<p>Christmas Lights, Switch-on 5th December. To consider refreshments approx. £100.00 for the Christmas Lights, switch-on Sunday 5th December.</p>	Decision																																																															
21/119	All Members	<p>Budget/Precept for 2022/2023. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wickham St Pauls Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the precept.</p>	Decision																																																															
21/120	All Members	<p>Budget/Precept Budget 2022/2023. Item 1. To set the Budget for 2022/2023. Item 2. To set the Precept for 2022/2023.</p>	Decision																																																															
21/121	All Members	<p>Financial Matters.</p> <p>1. Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>JPB Landscapes (Inv. No. 1284)</td> <td>002340</td> <td>264.00</td> </tr> <tr> <td>Wickham St Pauls Village Hall Fund (Inv. No. 2224)</td> <td>002341</td> <td>8.00</td> </tr> <tr> <td>D. Jacob (Salary for October)</td> <td>SO</td> <td>430.00</td> </tr> <tr> <td>D. Jacob (Adjustment to Salary for October)</td> <td>002342</td> <td>20.45</td> </tr> <tr> <td>L. Sear (Salary for October)</td> <td>002343</td> <td>86.68</td> </tr> <tr> <td>HM Revenue & Customs (For October)</td> <td>002344</td> <td>116.20</td> </tr> <tr> <td>D. Jacob (Expenses for October, as per receipts)</td> <td>002345</td> <td>57.42</td> </tr> <tr> <td>Maestro Tree Services</td> <td>002346</td> <td>220.00</td> </tr> <tr> <td>D. Jacob (Salary for November)</td> <td>SO</td> <td>430.00</td> </tr> <tr> <td>D. Jacob (Salary Difference for November)</td> <td>002347</td> <td>20.25</td> </tr> <tr> <td>L. Sear (Salary for November)</td> <td>002348</td> <td>86.68</td> </tr> <tr> <td>HM Revenue & Customs (For November)</td> <td>002349</td> <td>116.40</td> </tr> <tr> <td>D. Jacob (Expenses for November, as per receipts)</td> <td>002350</td> <td>30.23</td> </tr> <tr> <td>Wickham St Pauls Village Hall (Hall hire Inv. No, 2191 & 2207)</td> <td>002351</td> <td>16.00</td> </tr> <tr> <td>Derek Stokes (as per receipts)</td> <td>002352</td> <td>25.71</td> </tr> <tr> <td>D. Jacob (Salary for December)</td> <td>SO</td> <td>430.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for December)</td> <td>002353</td> <td>20.25</td> </tr> <tr> <td>L. Sear (Salary for December)</td> <td>002354</td> <td>86.68</td> </tr> <tr> <td>HM Revenue & Customs (For December)</td> <td>002355</td> <td>166.40</td> </tr> <tr> <td>Derek Stokes (as per receipts)</td> <td>002356</td> <td>47.00</td> </tr> </tbody> </table> <p>2. Monthly Budget Statement</p>		CHEQUE NO.	TOTAL	JPB Landscapes (Inv. No. 1284)	002340	264.00	Wickham St Pauls Village Hall Fund (Inv. No. 2224)	002341	8.00	D. Jacob (Salary for October)	SO	430.00	D. Jacob (Adjustment to Salary for October)	002342	20.45	L. Sear (Salary for October)	002343	86.68	HM Revenue & Customs (For October)	002344	116.20	D. Jacob (Expenses for October, as per receipts)	002345	57.42	Maestro Tree Services	002346	220.00	D. Jacob (Salary for November)	SO	430.00	D. Jacob (Salary Difference for November)	002347	20.25	L. Sear (Salary for November)	002348	86.68	HM Revenue & Customs (For November)	002349	116.40	D. Jacob (Expenses for November, as per receipts)	002350	30.23	Wickham St Pauls Village Hall (Hall hire Inv. No, 2191 & 2207)	002351	16.00	Derek Stokes (as per receipts)	002352	25.71	D. Jacob (Salary for December)	SO	430.00	D. Jacob (Salary adjustment for December)	002353	20.25	L. Sear (Salary for December)	002354	86.68	HM Revenue & Customs (For December)	002355	166.40	Derek Stokes (as per receipts)	002356	47.00	Decision
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21/122	All Members	<p>Items for next agenda. Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information																																																															
21/123	All Members	<p>Date of Next Meeting. Parish Council meeting 25th January 2022.</p>	Information																																																															

Council Documents. Large print, in braille, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council) 5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY