

# WICKHAM ST PAULS PARISH COUNCIL

[www.wickhamstpaulsparishcouncil.org](http://www.wickhamstpaulsparishcouncil.org)

18<sup>TH</sup> JANUARY 2022

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 25<sup>TH</sup> JANUARY 2022** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

(Subject to Covid 19 restrictions at the time).

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
22/001	Chairman	<b>Welcome and Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
22/002	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2021.	Decision
22/003	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
22/004	All Members	<b>District and County Councillors to address the members if present.</b> District Councillor Wendy Scattergood and County Councillor Peter Schwier.	Information
22/005	All Members	<b>Minutes.</b> To confirm the minutes of the Parish Council meeting held on 30 <sup>th</sup> November 2021.	Decision
22/006	All Members	<b>Planning Matters.</b> TO CONSIDER ANY APPLICATIONS RECEIVED.	Decision
22/007	All Members	<b>Matters Arising – Updates</b> <b>Item 1.</b> Previous Minute Number 18/161 Item 1. Church Road additional parking and traffic calming – (Highways Grasscrete /Harden verge) update. Scheme is feasible however they would only be able to provide two additional parking spaces and two vehicles already park on the verge. <b>Item 2.</b> Previous minute 20/078 A131 Long Gardens – speeding – update. <b>Item 3.</b> Previous Minute Number 18/161 Item 2. Speed Indicator Device – update. Speed surveys are required in order to progress the validation but are on hold due to covid restrictions. <b>Item 4.</b> Previous minute Number 21/085 30mph zone extension Park Road. <b>Item 5.</b> Previous minute Number 21/085 'Beware of Horses' signs – update. <b>Item 6.</b> Previous minute number 20/094 Footpaths- update. <b>Item 7.</b> Wickham St Pauls Consolidated Trust – update by Cllr. Stokes. <b>Item 8.</b> Previous minute number 21/035 Bramford to Twinstead Network Reinforcement - report by Cllr. Stokes.	Information Decision

		<p><b>Item 9.</b> Previous minute number 21/041 Shellards Barn. Use of Premises - update by Cllr. Snazell.</p> <p><b>Item 10.</b> Previous minute number 21/039 Verges. To discuss erosion to verges on Old Road – report by Cllr. Snazell.</p> <p><b>Item 11.</b> Previous minute number 21/096 Beacon – rental of a beacon update by Cllr Cooper.</p> <p><b>Item 12.</b> Previous minute number 21/097 The telephone box outside the village hall – update by Cllr Stokes.</p> <p><b>Item 13.</b> County Broadband Pole and Cables E-mail sent to County Broadband update by Cllr Snazell.</p> <p><b>Item 14.</b> Previous minute number 21/117 Manhole covers update about working group by Cllr Snazell.</p>																																																										
<b>22/008</b>	All Members	<p><b>Personnel Committee Meeting for 2022.</b> To confirm a date/time etc to hold a Personnel Committee Meeting in February in order to book the pavilion.</p>	Decision																																																									
<b>22/009</b>	All Members	<p><b>Village Green.</b> <b>Item 1.</b> To consider a quote for the annual tree survey/report at a cost of £200.00 Plus VAT. <b>Item 2.</b> To consider additional trees on the village Green.</p>	Decision																																																									
<b>22/010</b>	All Members	<p><b>Beryl Knight Memorial.</b> To discuss and consider a memorial for Beryl Knight.</p>	Decision																																																									
<b>22/011</b>	All Members	<p><b>Queens Platinum Jubilee 2<sup>nd</sup> to 5<sup>th</sup> June 2022.</b> <b>Item 1.</b> How to mark the event. <b>Item 2.</b> Commemorative Memorabilia.</p>	Decision																																																									
<b>22/012</b>	All Members	<p><b>Dog Show 3<sup>rd</sup> September 2022.</b> To discuss and consider granting permission to use the village green.</p>	Decision																																																									
<b>22/013</b>	All Members	<p><b>The Post Office.</b> To discuss and consider the future of the Post office.</p>	Decision																																																									
<b>22/014</b>	All Members	<p><b>Topsoil.</b> To discuss and consider the purchase of topsoil at a cost of £60.00 for the planters.</p>	Decision																																																									
<b>22/015</b>	All Members	<p><b>Financial Matters.</b></p> <p>1. Financial Statement (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="416 1182 1315 1814"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Richard Edwards Inv. 45087 (Payroll services October to December)</td> <td>002359</td> <td>82.80</td> </tr> <tr> <td>Maestro Tree Services invoice dated 9/12/2021</td> <td>002360</td> <td>130.00</td> </tr> <tr> <td>Alison Handley (See receipt for mulled wine)</td> <td>002361</td> <td>45.00</td> </tr> <tr> <td>Wickham St Pauls WI (Christmas event food)</td> <td>002362</td> <td>55.00</td> </tr> <tr> <td>D. Jacob (Salary for January)</td> <td>SO</td> <td>430.00</td> </tr> <tr> <td>D. Jacob (Adjustment to Salary for January)</td> <td>002363</td> <td>20.25</td> </tr> <tr> <td>L. Sear (Salary for January)</td> <td>002364</td> <td>86.88</td> </tr> <tr> <td>HM Revenue &amp; Customs (For January)</td> <td>002365</td> <td>116.20</td> </tr> <tr> <td>D. Jacob (Expenses for December/January, as per receipts)</td> <td>002366</td> <td>63.35</td> </tr> <tr> <td>D. Jacob (Salary for February)</td> <td>SO</td> <td>430.00</td> </tr> <tr> <td>D. Jacob (Salary Difference for February)</td> <td>002367</td> <td>20.25</td> </tr> <tr> <td>L. Sear (Salary for February)</td> <td>002368</td> <td>86.68</td> </tr> <tr> <td>HM Revenue &amp; Customs (For February)</td> <td>002369</td> <td>116.40</td> </tr> <tr> <td>D. Jacob (Salary for March)</td> <td>SO</td> <td>430.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for March)</td> <td>002370</td> <td>20.25</td> </tr> <tr> <td>L. Sear (Salary for March)</td> <td>002371</td> <td>86.68</td> </tr> <tr> <td>HM Revenue &amp; Customs (For March)</td> <td>002372</td> <td>116.40</td> </tr> <tr> <td>D. Stokes (Receipts)</td> <td>002373</td> <td>109.05</td> </tr> </tbody> </table> <p>2. Monthly Budget Statement</p>		CHEQUE No.	TOTAL	Richard Edwards Inv. 45087 (Payroll services October to December)	002359	82.80	Maestro Tree Services invoice dated 9/12/2021	002360	130.00	Alison Handley (See receipt for mulled wine)	002361	45.00	Wickham St Pauls WI (Christmas event food)	002362	55.00	D. Jacob (Salary for January)	SO	430.00	D. Jacob (Adjustment to Salary for January)	002363	20.25	L. Sear (Salary for January)	002364	86.88	HM Revenue & Customs (For January)	002365	116.20	D. Jacob (Expenses for December/January, as per receipts)	002366	63.35	D. Jacob (Salary for February)	SO	430.00	D. Jacob (Salary Difference for February)	002367	20.25	L. Sear (Salary for February)	002368	86.68	HM Revenue & Customs (For February)	002369	116.40	D. Jacob (Salary for March)	SO	430.00	D. Jacob (Salary adjustment for March)	002370	20.25	L. Sear (Salary for March)	002371	86.68	HM Revenue & Customs (For March)	002372	116.40	D. Stokes (Receipts)	002373	109.05	Decision
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<b>22/016</b>	All Members	<p><b>Items for next agenda.</b> Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information																																																									
<b>22/017</b>	All Members	<p><b>Date of Next Meeting.</b> Parish Council meeting 29<sup>th</sup> March 2022.</p>	Information																																																									

**Council Documents.** Large print, in braille, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council) 5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY