

**MINUTES OF THE PARISH COUNCIL MEETING OF WICKHAM ST PAULS PARISH COUNCIL
HELD ON TUESDAY 25th JANUARY 2022, AT 7:30 p.m.**

In the Chair: Cllr. D. Stokes
Present Cllrs. Cllr. J. Barlow, Cllr. M. Cooper,
Clerk: Mrs D. Jacob

No members of the public.

22/001 Welcome and Apologies for Absence.

The Chairman welcomed everyone, apologies for absence received and accepted from Cllr. A. Johnstone (due to family commitments) and from Cllr. Ward (due to illness), Cllr. P. Snazell (due to family commitments), Cllr. Scattergood and Cllr. Schwier (due to work commitments).

22/002 Declaration of Interests.

None.

22/003 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.

None present.

22/004 Ward and County Councillors to address the members if present.

Not present.

22/005 Minutes.

The minutes of the Parish Council meeting held on 30th November 2021 were confirmed as a true and accurate record, signed by the Chairman.

Proposed by Cllr. Cooper, seconded by Cllr. Barlow, all in favour, resolution passed.

22/006 Planning Matters.

Planning Matters.

Ref: 22/00096/FUL

Oaklands, The Green, Wickham St Pauls, Essex CO9 2PT

Change of use from agricultural land to residential garden.

Objection

Loss of agricultural land concerns about possible future development in the area.

Proposed by Cllr Stokes, seconded by Cllr Cooper, all in favour, resolution passed.

22/007 Matters Arising – Updates.

Item 1. Previous Minute Number 18/161 Item 1. Church Road additional parking and traffic calming – (Highways Grasscrete /Harden verge). Ongoing, to be on next agenda.

Item 2. Previous minute 20/078 A131 Long Gardens – speeding. Ongoing, to be on next agenda.

Item 3. Previous Minute Number 18/161 Item 2. Speed Indicator Device – update. Ongoing, to be on next agenda.

Item 4. Previous minute Number 21/085 30mph zone extension Park Road. Application made to Highways, awaiting response.

Item 5. Previous minute Number 21/085 Beware of Horses’ signs. Application made to LHP, awaiting response.

Item 6. Previous minute number 20/094 Footpaths – No update, to be back on the May agenda.

Item 7. Wickham St Pauls Consolidated Trust – Regular meetings are being held, still dealing with legal matters, to be on next agenda.

Item 8. Previous minute number 21/035 Bramford to Twinstead Network Reinforcement – A seminar to be arranged by Twinstead to get together with neighbouring villages.

Item 9. Previous minute number 21/041 Shellards Barn. Use of Premises – BDC enforcement will reinvestigate the site – no update to be on the next agenda.

Item 10. Previous minute number 21/039 Verges. To discuss erosion to verges on Old Road – report by Cllr. Snazell no update to be on the next agenda.

Item 11. Previous minute number 21/096 Beacon – to rent a beacon at a total cost of £162.00 Proposed by Cllr. Stokes, seconded by Cllr. Barlow, all in favour, resolution passed.

Item 12. Previous minute number 21/097. The telephone box outside the village hall – still not working. UK Power Networks have been to investigate the power supply to the kiosk light. Ongoing to be on the next agenda.

Item 13. County Broadband Pole and Cables E-mail sent to County Broadband no update. On going to be on the next agenda.

Signed (Chairman).....

29th March 2022

Item 14. Previous minute number 21/117 Manhole covers update about working group by Cllr. Snazell. on going to be on the next agenda.

22/008 Personnel Committee Meeting for 2022.

Owing to the resignation of Cllr. Johnstone, Cllr. Barlow was appointed onto the Personnel Committee. The 9th February at 10.00am was confirmed to hold a Personnel Committee Meeting to carry out staff appraisals etc. Proposed by Cllr. Stokes, seconded by Cllr. Cooper, all in favour, resolution passed.

22/009 Village Green.

Item 1. To consider a quote for the annual tree survey/report at a cost of £200.00 Plus VAT. It was agreed to accept the quote and in future to have a periodic tree survey/report. The frequency would be around 15-months so that the trees can be inspected in each season.

Proposed by Cllr. Barlow, seconded by Cllr. Cooper, all in favour, resolution passed.

Item 2. To consider additional trees on the village Green. It was considered to site a small Christmas tree outside the village hall at cost of £20.00.

Proposed by Cllr. Stokes, seconded by Cllr. Cooper, all in favour, resolution passed.

A member of the public would like to plant a memorial tree, there would be no costs to the Parish Council. Permission granted subject to indigenous species of tree and siting at the discretion of the Parish Council.

Proposed by Cllr. Stokes, seconded by Cllr. Cooper, all in favour, resolution passed.

22/010 Beryl Knight Memorial.

To discuss and consider a memorial for Beryl Knight. A bench to be placed in the church yard, permission obtained from PCC, parish council to purchase a stainless-steel plaque and carry out the labour involved to site it.

Proposed by Cllr. Barlow, seconded by Cllr. Stokes, Cllr. Cooper abstained, resolution passed.

22/011 Queens Platinum Jubilee 2nd to 5th June 2022.

Item 1. How to mark the event. The Parish Council will light a beacon on Thursday 2nd June 2022 at 9.45pm in line with the whole country to mark the event.

Item 2. Commemorative Memorabilia. This item to be on the next agenda.

22/012 Dog Show 3rd September 2022.

To discuss and consider granting permission to use the village green. Permission granted subject to the Parish Council seeing a copy of the insurance etc.

Proposed by Stokes, seconded by Cllr. Cooper, all in favour, resolution passed.

22/013 The Post Office.

To discuss and consider the future of the Post Office. The Parish Council are in discussion with the Post Office and awaiting further information. On going to be on the next agenda.

22/014 Topsoil.

To discuss and consider the purchase of topsoil at a cost of £60.00 for the planters next to the pond adjacent to the Village Hall.

Proposed by Cllr. Stokes, seconded by Cllr. Barlow, all in favour, resolution passed.

Another load will be required for additional planters at a cost of £60.00. Proposed by Cllr. Barlow, seconded by Cllr. Cooper, all in favour, resolution passed.

21/015 Financial Matters.

1. Financial Statement (Items to be approved for payment and signed as per payment schedule).

	CHEQUE NO.	TOTAL
Richard Edwards Inv. 45087 (Payroll services October to December)	002359	82.80
Maestro Tree Services invoice dated 9/12/2021	002360	130.00
Alison Handley (See receipt for mulled wine)	002361	45.00
Wickham St Pauls WI (Christmas event food)	002362	55.00
D. Jacob (Salary for January)	SO	430.00
D. Jacob (Adjustment to Salary for January)	002363	20.25
L. Sear (Salary for January)	002364	86.88
HM Revenue & Customs (For January)	002365	116.20
D. Jacob (Expenses for December/January, as per receipts)	002366	63.35
D. Jacob (Salary for February)	SO	430.00
D. Jacob (Salary Difference for February)	002367	20.25
L. Sear (Salary for February)	002368	86.68
HM Revenue & Customs (For February)	002369	116.40
D. Jacob (Salary for March)	SO	430.00
D. Jacob (Salary adjustment for March)	002370	20.25
L. Sear (Salary for March)	002371	86.68
HM Revenue & Customs (For March)	002372	116.40
D. Stokes (Receipts)	002373	109.05

2. Monthly Budget Statement. Received and noted.

Proposed by Cllr. Cooper, seconded by Cllr. Barlow, all in favour, resolution passed.

22/016 Items for next agenda.

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

22/017 Date of Next Meeting.

Parish Council meeting 29th March 2022.

Meeting closed at 8.57p.m.

Signed (Chairman).....

29th March 2022