

**DRAFT - MINUTES OF THE PARISH COUNCIL MEETING OF WICKHAM ST PAULS PARISH COUNCIL  
HELD ON TUESDAY 26<sup>th</sup> July 2022, AT 7.30pm**

In the Chair: Cllr. D. Stokes  
Present Cllrs. Cllr. J. Barlow, Cllr. M. Cooper, Cllr. P. Snazell  
Clerk: Mrs D. Jacob  
Cllr. Peter Schwier

Also, present two members of the public.

**22/070 Welcome and Apologies for Absence.**

The Chairman welcomed everyone, apologies for absence received and accepted from Cllr. I. Ward and District Cllr. Scattergood (due to work commitments).

**22/071 Declaration of Interests.**

None.

**22/072 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.**

A member of the public attended the meeting to express her concerns regarding speeding in the village and to get an update on the horse signs proposal sent to Highways back in 2021.

**22/073 Ward and County Councillors to address the members if present.**

County Cllr. Schwier gave an update on LHP proposals and explained the process, and gave an apology that it is taking too long for proposals to be looked at, this is ongoing and will be updated again at our September meeting.

E Scooter trial not successful Department of Transport keen to have safer scooters new trials will be ongoing, scooters available to hire in Braintree town.

137 Street lights have been converted to LED. Household waste 1060 kilos, recycling trying to reduce waste, Industry and manufacture to look at separation innovation, waste strategy next year. 3,700 household have been connected to fibre broadband in the rural area. Council tax collection is 96% on target. BDC are also promoting tourism in the local area.

**22/074 Minutes.**

Item 1. To confirm the minutes of the Annual Parish Assembly held on 19<sup>th</sup> May 2022.

Item 2. To confirm the minutes of the Annual Parish Meeting held on 31<sup>st</sup> May 2022.

Item 3. To confirm the minutes of the Parish Council meeting held on 31<sup>st</sup> May 2022.

They were all approved as a true and accurate record and signed by the Chairman.

Proposed by Cllr. Cooper, seconded by Cllr. Barlow, all in favour, resolution passed.

**22/075 Vacancy on Wickham St Pauls Parish Council.**

Item 1. A member of the public was co-opted onto Wickham St Pauls Parish Council.

Item 2. Co-opted candidate signed acceptance of office.

Item 3. Co-opted candidate signed consent form to receive the Council Summons and agenda electronically.

Item 4. Co-opted candidate Declaration of Interests form to be completed and sent direct to The Monitoring Officer at Braintree District Council within 28 days.

Proposed by Cllr. Stokes, seconded by Cllr. Cooper, all in favour, resolution passed.

New Cllr. Groom was welcomed to the meeting.

**22/076 Planning Matters.**

**Ref: 22/01650/HH**

**Description:** Two-storey rear extension.

**Location:** 'Kingsmead' School Road Wickham St Paul Essex CO9 2PS

Objection.

As we believe this may protrude beyond the village envelope.

Proposed by Cllr. Snazell, seconded by Cllr. Barlow, all in favour, resolution passed.

Signed (Chairman).....

27<sup>th</sup> September 2022

**Ref: 22/01723/FUL**

**Description:** Erection of set of three stables, tack room and hay storage room.

**Location:** Land South Of Old Road Wickham St Paul Essex

No objection.

Proposed by Cllr. Snazell, Seconded by Cllr. Cooper all in favour, resolution passed.

**22/077 Matters Arising – Updates**

There were a number of long-term items beyond our control and decisions that have not progressed and these are only being discussed at the meeting where there is a development.

Item 1. Previous Minute Number 18/161 Item 1. Church Road additional parking (Highways Grasscrete /Harden verge) update, all works now completed.

Item 2. Previous minute 20/078 A131 Long Gardens – speeding. Ongoing, proposal with Highways.

Item 3. Previous Minute Number 18/161 Item 2. Speed Indicator Device – update. Speed surveys have been carried out but they do not meet the required criteria for LHP funding – Parish Council considered to purchase a VAS at a cost of £4,000.00, but deemed it not cost effective, therefore this item to be taken off future agendas.

Proposed Cllr. Cooper, seconded by Cllr. Barlow, all in favour, resolution passed.

Item 4. Previous minute Number 21/085 30mph zone extension Park Road. Ongoing, proposal with Highways

Item 5. Previous minute Number 21/085 ‘Beware of Horses’ signs. Ongoing, proposal with Highways.

Item 6. Old Road – ‘Unsuitable for Heavy Vehicles’ sign, submitted 25 Aug. 2021. Ongoing, proposal with Highways.

Item 7. Footpaths- update and footpath 22. No further updates from Cllr. Stokes

Item 8. Wickham St Pauls Consolidated Trust. Update by Cllr. Stokes - Proceeds from the sale of the field are now in the bank.

Item 9. Previous minute number 21/035 Bramford to Twinstead Network Reinforcement – No further updates from Cllr. Stokes.

Item 10. Previous minute number 21/041 Shellards Barn. Use of Premises – no update by Cllr. Snazell.

Item 11. Previous minute number 21/039 Verges. To discuss erosion to verges on Old Road – no report by Cllr. Snazell.

Item 12. Previous minute number 21/097 Telephone box outside the village hall – Still not working – ongoing.

Item 13. County Broadband Pole and Cables E-mail sent to County Broadband no update by Cllr. Snazell.

Item 14. Previous minute number 21/117 Manhole covers no update about working group by Cllr. Snazell.

**22/078 Trees.**

It was agreed to replace two of the dedicated trees planted in 2021, which have died, cost approx. £60.00 each.

Proposed by Cllr. Stokes, seconded by Cllr. Cooper, all in favour, resolution passed.

**22/079 Bench.**

Item 1. The circular bench under the oak tree on the village green – to consider moving it near the large pond next to the village hall – As this bench is very well used it was agreed for it to remain in the existing location.

Item 2. Construct base for the re-sited and dedicated (George Wybrow) bench by the village pond, not now required.

Proposed by Cllr. Barlow, seconded by Cllr. Groom, all in favour, resolution passed.

**22/080 Church.**

It was agreed to construct a base for the donated and dedicated (Beryl Knight) bench in the All-Saints Church Yard. Budget cost £50.00.

Proposed by Cllr. Snazell, seconded by Cllr. Barlow, all in favour, resolution passed.

**22/081 Water Drain.**

It was agreed to carry out repairs to the surface water drain brickwork near Timberwaite, approximate cost £100.00.

Proposed by Cllr. Barlow, seconded by Cllr. Groom, all in favour, resolution passed.

**22/082 Jubilee Mugs.**

Report from Cllr Stokes that distribution had taken place and a positive reaction from residents received. 180 Mugs purchased, 166 distributed, 6 have been sold, we still have surplus if anyone would like to purchase some.

**22/083 Water Leak in road.**

Water leakage in the road near the Village Hall - Anglian Water have confirmed that this is a Highway issue and has been reported to Highways ref; 2784998 on 5 July 3033 at 16.35pm.

**22/084 Fallen Oak Tree Near Village Hall.**

Signed (Chairman).....

27<sup>th</sup> September 2022

The oak tree damaged by a lorry has been cleared. There are already two existing oak saplings in place, which have now been staked to protect them, these will replace the fallen oak. Cllr. Snazell to pursue the damage to the tree with BDC refuse department, who we believe are responsible.

**22/085 Extend the concrete post and iron rail where the fallen oak tree was.**

To protect the corner of the pond and stop erosion by traffic to install oak posts, only at this stage. Budget cost £100.00. Proposed by Cllr. Cooper, seconded by Cllr. Groom, all in favour, resolution passed.

**22/086 Christmas 2022.**

To consider buying the material for a costume and asking a volunteer to make it so as to avoid renting one each Christmas. Budget increased to £150.00, as we may have to engage the services of a skilled seamstress. Proposed by Cllr. Barlow, seconded by Cllr. Groom, all in favour, resolution passed.

**22/087 Financial Matters.**

- 1) Financial Statement (Items to be approved for payment and signed as per payment schedule).

|   | CHEQUE NO. | TOTAL  |
|---|------------|--------|
| D. Stokes (Reimbursement for music for jubilee event) | 002405     | 147.67 |
| JPB Landscapes Ltd Inv. No. 1369                      | 002406     | 264.00 |
| Playsafety Ltd Inv. No. 63116 RoSPA Report            | 002407     | 84.00  |
| Dove Support inv. No. 1428                            | 002408     | 309.60 |
| Wickham St Pauls Village Hall (Inv. 2264 & 2267)      | 002409     | 26.00  |
| Derek Stokes (Reimbursement for receipts)             | 002410     | 23.79  |
| Richard Edwards Group (Inv. 47026 Payroll provider)   | 002411     | 85.50  |
| Maestro Tree Services removal of dangerous oak tree   | 002412     | 320.00 |
| D. Jacob (Expenses for June/July)                     | 002413     | 68.82  |
| D. Jacob (Salary for July)                            | SO         | 460.00 |
| D. Jacob (Salary Difference for July)                 | 002414     | 6.87   |
| Lee Sear (Salary for July)                            | 002415     | 93.97  |
| HM Revenue & Customs (For July)                       | 002416     | 118.60 |
| D. Jacob (Salary for August)                          | SO         | 460.00 |
| D. Jacob (Salary adjustment for August)               | 002417     | 7.07   |
| Lee Sear (Salary for August)                          | 002418     | 93.97  |
| HM Revenue & Customs (For August)                     | 002419     | 118.40 |

It was agreed to also approve receipts from Derek Stokes which were received after publication of the agenda, cheque number 002420 total £19.00.

Proposed by Cllr. Cooper, seconded by Cllr. Stokes, all in favour, resolution passed.

- 2) Monthly Budget Statement – Received and noted.

**22/088 Items for next agenda.**

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

Dredging of the ponds, to obtain quotes to be discussed and considered at next meeting.

Pro-forma invoice required for Fireworks so it can be listed on the September agenda for approval and payment, any other agenda items to be sent to the Clerk so that they can appear on the next agenda.

**22/089 Date of Next Meetings.**

Parish Council Meeting Tuesday 27<sup>th</sup> September 2022 (7.30pm)

Parish Council Meeting Tuesday 29<sup>th</sup> November 2022 (7.30pm)

Meeting closed at 9.25pm.

Signed (Chairman).....

27<sup>th</sup> September 2022