

WICKHAM ST PAULS PARISH COUNCIL

www.wickhamstpaulsparishcouncil.org

20TH SEPTEMBER 2022

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 27TH SEPTEMBER 2022** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

(Subject to Covid 19 restrictions at the time).

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB

CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

| ITEM | PRESENTER | SUBJECT | STATUS |
|--------|-------------|---|--------------------------|
| 22/097 | Chairman | One-minute silence for HMR Queen Elizabeth the II. Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting. | Information/ Decision |
| 22/098 | All Members | Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2022. | Decision |
| 22/099 | All Members | Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting. | Information |
| 22/100 | All Members | District and County Councillors to address the members if present. District Councillor Wendy Scattergood and County Councillor Peter Schwier. | Information |
| 22/101 | All Members | Minutes. Item 1. To confirm the minutes of the Parish Council meeting held on 26 th July 2022. Item 2. To confirm the minutes of the Extraordinary Parish Council meeting held on 18 th August 2022. | Decision |
| 22/102 | All Members | Planning Matters. Item 1. Updates. Item 2. New applications as follows: - Ref: 22/02187/FUL Description: Retention of vehicular access serving paddock to rear of Dove Cottage. Location: Dove Cottage The Green Wickham St Paul Essex CO9 2PT TO CONSIDER ANY APPLICATIONS RECEIVED. | Decision |
| 22/103 | All Members | Matters Arising. See Appendix 1 below. | Information |
| 22/104 | All Members | Parish Paths Partnership – PROW - Public Rights of Way (Footpaths) | Decision |

| | | <p>Item 1. To set up a footpath working group.</p> <p>Item 2. To consider if the Parish Council would like to join the ECC Parish Paths Partnership -PROW scheme.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|--|-------------|--|-------------|------------|-------|------------------------------|--|-----|--|--------|-------|----------------------------------|--------|--------|---|--------|-------|--|--------|-------|---------------------------------|----|--------|--|--------|------|---------------------------------|--------|--------|--------------------------------------|--------|-------|-------------------------------|----|--------|--|--------|------|-------------------------------|--------|-------|------------------------------------|--------|--------|--------------------------------|--------|--------|-------------------|--------|--------|--------------------------------------|--------|-------|----------|
| 22/105 | All Members | <p>Internal Auditor.</p> <p>To consider to appoint Jan Stobart as the internal auditor at a cost of £210.00 for financial year 2022/23.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/106 | All Members | <p>Parish Calendar 2023/2024</p> <p>To consider dates and to adopt the Parish Calendar.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/107 | All Members | <p>Additional Trees on the village green.</p> <p>To consider planting 10 additional trees, mainly fruit trees on the village green between Oak Lea / Morlins. Cost £400.00 incl. VAT.</p> | Decision | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/108 | All Members | <p>Financial Matters.</p> <p>1) Financial Statement for (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="395 562 1331 1153"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Fireworks (Proforma invoice)</td> <td></td> <td>TBC</td> </tr> <tr> <td>Wickham St Pauls Village Hall Inv. No. 2283 & 2287</td> <td>002421</td> <td>16.00</td> </tr> <tr> <td>JPB Landscapes Ltd Inv. No. 1412</td> <td>002422</td> <td>264.00</td> </tr> <tr> <td>Derek Stokes (Reimbursement for receipts)</td> <td>002423</td> <td>72.14</td> </tr> <tr> <td>D. Jacob (Expenses for August/September)</td> <td>002424</td> <td>66.69</td> </tr> <tr> <td>D. Jacob (Salary for September)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>D. Jacob (Salary Difference for September)</td> <td>002425</td> <td>6.87</td> </tr> <tr> <td>Lee Sear (Salary for September)</td> <td>002426</td> <td>117.57</td> </tr> <tr> <td>HM Revenue & Customs (For September)</td> <td>002427</td> <td>95.00</td> </tr> <tr> <td>D. Jacob (Salary for October)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for October)</td> <td>002428</td> <td>6.87</td> </tr> <tr> <td>Lee Sear (Salary for October)</td> <td>002429</td> <td>93.97</td> </tr> <tr> <td>HM Revenue & Customs (For October)</td> <td>002430</td> <td>116.80</td> </tr> <tr> <td>Travis Perkins Trading Co. Ltd</td> <td>002431</td> <td>171.26</td> </tr> <tr> <td>Tutton Timber Ltd</td> <td>002432</td> <td>182.40</td> </tr> <tr> <td>Richard Edwards Group Inv. No. 47614</td> <td>002434</td> <td>85.50</td> </tr> </tbody> </table> <p>2) Monthly Budget Statement</p> | | CHEQUE NO. | TOTAL | Fireworks (Proforma invoice) | | TBC | Wickham St Pauls Village Hall Inv. No. 2283 & 2287 | 002421 | 16.00 | JPB Landscapes Ltd Inv. No. 1412 | 002422 | 264.00 | Derek Stokes (Reimbursement for receipts) | 002423 | 72.14 | D. Jacob (Expenses for August/September) | 002424 | 66.69 | D. Jacob (Salary for September) | SO | 460.00 | D. Jacob (Salary Difference for September) | 002425 | 6.87 | Lee Sear (Salary for September) | 002426 | 117.57 | HM Revenue & Customs (For September) | 002427 | 95.00 | D. Jacob (Salary for October) | SO | 460.00 | D. Jacob (Salary adjustment for October) | 002428 | 6.87 | Lee Sear (Salary for October) | 002429 | 93.97 | HM Revenue & Customs (For October) | 002430 | 116.80 | Travis Perkins Trading Co. Ltd | 002431 | 171.26 | Tutton Timber Ltd | 002432 | 182.40 | Richard Edwards Group Inv. No. 47614 | 002434 | 85.50 | Decision |
| | CHEQUE NO. | TOTAL | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Fireworks (Proforma invoice) | | TBC | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Wickham St Pauls Village Hall Inv. No. 2283 & 2287 | 002421 | 16.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| JPB Landscapes Ltd Inv. No. 1412 | 002422 | 264.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Derek Stokes (Reimbursement for receipts) | 002423 | 72.14 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Expenses for August/September) | 002424 | 66.69 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Salary for September) | SO | 460.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Salary Difference for September) | 002425 | 6.87 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lee Sear (Salary for September) | 002426 | 117.57 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HM Revenue & Customs (For September) | 002427 | 95.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Salary for October) | SO | 460.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| D. Jacob (Salary adjustment for October) | 002428 | 6.87 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Lee Sear (Salary for October) | 002429 | 93.97 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HM Revenue & Customs (For October) | 002430 | 116.80 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Travis Perkins Trading Co. Ltd | 002431 | 171.26 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Tutton Timber Ltd | 002432 | 182.40 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Richard Edwards Group Inv. No. 47614 | 002434 | 85.50 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/109 | All Members | <p>Items for next agenda.</p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p> | Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22/110 | All Members | <p>Date of Next Meetings.</p> <p>Parish Council Meeting Tuesday 29th November 2022 (7.30pm)</p> | Information | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Council Documents. Large print, in braille, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council) 5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY

APPENDIX 1 (AGENDA ITEM 22/103 ABOVE).

Matters Arising – Updates

Item 1. Previous minute 20/078 A131 Long Gardens – speeding – update.

Item 2. Previous minute Number 21/085 30mph zone extension Park Road – update.

Item 3. Previous minute Number 21/085 ‘Beware of Horses’ signs – update.

Item 4. Old Road – ‘Unsuitable for Heavy Vehicles’ sign, submitted 25 Aug. 2021 – update.

Item 5. Footpaths- update and footpath 22.

Item 6. Wickham St Pauls Consolidated Trust – update by Cllr. Stokes.

Item 7. Previous minute number 21/035 Bramford to Twinstead Network Reinforcement - report by Cllr. Stokes.

Item 8. Previous minute number 21/041 Shellards Barn. Use of Premises - update by Cllr. Snazell.

Item 9. Previous minute number 21/039 Verges. To discuss erosion to verges on Old Road – report by Cllr. Snazell.

Item 10. Previous minute number 21/097 The telephone box outside the village hall – update by Cllr Stokes.

Item 11. County Broadband Pole and Cables E-mail sent to County Broadband update by Cllr Snazell.

Item 12. Previous minute number 21/117 Manhole covers update about working group by Cllr Snazell.

Item 13. Previous minute number 22/093 Dredging The Village Pond – update.

Item 14. Previous minute number 22/086 Christmas Outfit.