

**DRAFT - MINUTES OF THE PARISH COUNCIL MEETING OF WICKHAM ST PAULS PARISH COUNCIL  
HELD ON TUESDAY 29<sup>th</sup> November 2022, AT 7.30pm**

In the Chair: Cllr. D. Stokes  
Present Cllrs. Cllr. J. Barlow, Cllr. P. Snazell, Cllr. C. Groom  
Clerk: Mrs D. Jacob

One member of the public.

**22/111 Welcome and Apologies for Absence.**

The Chairman welcomed everyone, apologies for absence received and accepted from Cllr. Cooper (due to family commitments) Cllr. Ward, Cllr. Scattergood and Cllr. Schwier (due to work commitments).

**22/112 Declaration of Interests.**

None.

**22/113 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.**

No comments made.

**22/114 Ward and County Councillors to address the members if present.**

Not present.

**22/115 Minutes.**

To confirm the minutes of the Parish Council meeting held on 27<sup>th</sup> September 2022, were approved as a true and accurate record and signed by the Chairman.

Proposed by Cllr. Groom, seconded by Cllr. Barlow, all in favour, resolution passed.

**22/116 Planning Matters.**

**Item 1. Updates** – no updates.

**Item 2. New applications as follows:** -

No new applications.

**22/117 Matters Arising – Updates**

**Item 1.** Previous minute 20/078 A131 Long Gardens – A speed survey has been carried out by Highways, which did not meet the criteria, a copy of the survey with a letter to be sent to residents at Long Gardens and Catley Cross. No further action, to be taken off future agendas.

**Item 2.** Previous minute Number 21/085 30mph zone extension Park Rd. – update. None.

**Item 3.** Previous minute Number 21/085 ‘Beware of Horses’ signs – update. None.

**Item 4.** Old Road – ‘Unsuitable for Heavy Vehicles’ sign, submitted 25/08/21 –update. None.

**Item 5.** Footpaths- update the Parish Council have joined the footpath partnership scheme with ECC, but no volunteers have come forward. Item to be taken off future agendas.

**Item 6.** Wickham St Pauls Consolidated Trust – The next Trust meeting is on the 8<sup>th</sup> December 2022.

**Item 7.** Previous minute number 21/035 Bramford to Twinstead Network Reinforcement – no new update. Item to be taken off future agendas.

**Item 8.** Previous minute number 21/041 Shellards Barn. Use of Premises – reported to BDC enforcement, no new update. Item to be taken off future agendas

**Item 9.** Previous minute number 21/039 Verges. To discuss erosion to verges on Old Road – ongoing report by Cllr. Snazell at next meeting.

**Item 10.** Previous minute number 21/097. The telephone box outside the village hall – Still awaiting a light to be fitted and the box painted. Item to be taken off future agendas.

Signed (Chairman).....

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**Item 11.** County Broadband Pole and Cables E-mail sent to County Broadband – no update. Item to be taken off future agendas.

**Item 12.** Previous minute number 21/117 Manhole covers - The materials for capping the manhole have been delivered and a working group will carry out the works.

**Item 13. Christmas 2022** – Costume has now been made and accessories purchased, ready for Santa. Item to be taken off future agendas.

**22/118 20's Plenty Group.**

Wickham St Pauls Parish Council support the 20's Plenty for Essex Campaign.

Calls on Essex County Council to implement 20mph in Wickham St Pauls and will write to Essex County Council to request 20mph speed limits through the county where people live, work, shop, play or learn, with 30mph as the exception on those roads, where full consideration of the needs of vulnerable road users allows a higher limit.

Proposed by Cllr. Snazell, seconded by Cllr. Barlow, all in favour, resolution passed.

**22/119 Quiet Roads, restriction on Old Road.**

No further action until road speed restrictions implemented to 30mph.

Proposed by Cllr. Stokes, seconded by Cllr. Barlow, all in favour, resolution passed.

**22/120 Christmas Lights 2022, Switch-on Sunday 4<sup>th</sup> December.**

Refreshments for the Christmas Light event and switch-on Sunday 4<sup>th</sup> December 2022 at 5pm sponsored by Cox's Farm shop and mince pies will be kindly provide by the W.I.

**22/121 Grant Funding Applications received for consideration (Payment made in the next financial year 2023/2024 precept).**

**Item 1.** The application received from the Village Hall request £2,000.00 towards the new kitchen refurbishment was considered and it was agreed to grant the Village Hall Management Committee £2,000.00.

Proposed by Cllr. Stokes, seconded by Cllr. Snazell, Cllr. Barlow in favour, Cllr Groom abstained, resolution passed.

**Item 2.** It was considered to put this in the 2023/2024 budget and therefore to take £2,000.00 from reserves out of financial year 2023/2024.

Proposed by Cllr. Snazell, seconded by Cllr. Stokes, Cllr. Barlow in favour, Cllr. Groom abstained, resolution passed.

**22/122 Budget/Precept for 2023/2024.**

As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wickham St Pauls Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the budget/precept.

Proposed by Cllr. Barlow, seconded by Cllr. Groom, all in favour, resolution passed.

**22/123 Budget/Precept Budget 2023/2024.**

**Item 1.** The Budget for 2023/2024. Was set at £18,021.00

Proposed by Cllr. Barlow, seconded by Cllr. Groom, all in favour, resolution passed.

**Item 2.** It was considered, discussed and agreed to increase the precept inline with inflation at 11% for 2023/2024.

Proposed by Cllr. Groom, seconded by Cllr. Snazell, all in favour, resolution passed.

**22/124 Financial Matters.**

- 1) Financial Statement (Items to be approved for payment and signed as per payment schedule).

	CHEQUE NO.	TOTAL
Dynamic Fireworks	000003	390.15
Michael Bradshaw Agriculture & Building	002436	3,648.00
Lyster & Assoc Inv. No. 2551 (Printing)	002437	20.00
Sudbury Caravans Inv. No. F10197 (Oak posts)	002439	70.80

Signed (Chairman).....

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Derek Stokes (Reimbursement for receipts)	002440	221.16
JPB Landscapes Inv. 1438	002441	264.00
D. Jacob (Expenses for October/November)	002442	64.40
Lee Sear (Salary for November including back pay)	002443	165.77
D. Jacob (Salary for November)	SO	460.00
D. Jacob (Salary Difference for November including back pay)	002444	284.31
HM Revenue & Customs (For November)	002445	209.78
Lee Sear (Salary for December)	002446	104.52
D. Jacob (Salary for December)	SO	460.00
D. Jacob (Salary adjustment for December)	002447	41.61
HM Revenue & Customs (For December)	002448	125.40
Dove Support Inv. No. 1442	002449	183.60
Assington Fruits Ltd Inv. No. 6172	002450	386.00
Karen Hadden (Santa outfit)	002451	110.00
The Community Heartbeat Trust Inv. No. 12201	002452	51.60

Proposed by Cllr. Groom, seconded by Cllr. Barlow, all in favour, resolution passed.

2) Monthly Budget Statement – received and noted.

3) To consider changing Standing Order for Mrs D. Jacob from £460.00 to £490.00 (Letter signed to inform the bank as from January 2023).

Proposed by Cllr. Stokes, seconded by Cllr. Barlow, all in favour, resolution passed.

#### **22/109 Items for next agenda.**

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

New agenda items to be sent to the Clerk so that they can appear on the next agenda.

Village Hall Representative.

Personnel Committee Representative

Bank Signatories

#### **22/110 Date of Next Meeting.**

Parish Council Meeting Tuesday 31<sup>st</sup> January 2023 (7.30pm).

Meeting closed at 8.47pm.

Signed (Chairman).....

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