

**Minutes of the Wickham St Pauls Personnel Committee of Wickham St Pauls Parish Council held on Tuesday, 28<sup>th</sup> February 2023 at 10.00 a.m. at the Village Hall**

**In the Chair: Cllr. J. Barlow**

**Present: Cllr. M. Cooper  
Cllr. C. Groom  
Lee Sear  
Diane Jacob**

**23/025 Welcome and Apologies for Absence.**

No apologies for absence.

**23/026 Declaration of Interests.**

None.

**23/027 To exclude the press and public.**

None in attendance.

Proposed by Cllr. M. Cooper, seconded by Cllr. C. Groom, resolution passed.

**23/028 Village Maintenance Operative (Handyman) Appraisal.**

The appraisal of Lee Sear was successfully carried out.

**23/029 Village Maintenance Operative (Handyman) Contract of Employment.**

**National Salary Award (NALC, SLCC).** It was agreed that the salary scale would remain at Scale Point 9 with effect from 1<sup>st</sup> April, 2023.

Proposed by Cllr. J. Barlow, seconded by Cllr. C. Groom, resolution passed.

**23/030 Clerks Appraisal.**

The appraisal of Diane Jacob was successfully carried out.

The Clerk was thanked by the whole committee for her work.

**23/031 Clerks Contract of Employment**

**Item 1. National Salary Award (NALC, SLCC). Annual Salary Scale Increment, from 1<sup>st</sup> April, 2023.** It was agreed that the salary scale would increase to Band 19 with effect from 1<sup>st</sup> April, 2023.

Proposed by Cllr. M. Cooper, seconded by Cllr. C. Groom, resolution passed.

To confirm the Clerk has opted out of being in the pension scheme.

**Item 2. Office Rent.**

It was agreed to increase this amount by 10% inline with inflation.

Proposed by Cllr. M. Cooper, seconded by Cllr. C. Groom, resolution passed.

**23/032 Close Meeting.**

The meeting closed at 10.37. Next meeting to be confirmed.

Signed ..... 28<sup>th</sup> March 2023