

WICKHAM ST PAULS PARISH COUNCIL

www.wickhamstpaulsparishcouncil.org

19TH SEPTEMBER 2023

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.30 P.M. ON TUESDAY 26TH SEPTEMBER 2023** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
23/099	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
23/100	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2023.	Decision
23/101	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
23/102	All Members	District and County Councillors to address the members if present. District Councillor and County Councillor.	Information
23/103	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 25 th July 2023.	Decision
23/104	All Members	Planning Matters. Ref: 23/02058/HH Location: Stonehouse Farm Park Road Wickham St Paul Essex CO9 2PX Description: Erection of 3-bay cart-lodge and machine store with new entrance from the public highway and associated landscaping. TO CONSIDER ANY NEW APPLICATIONS RECEIVED.	Decision
23/105	All Members	Internal Auditor. To consider to appoint Jan Stobart as the internal auditor at a cost of £230.00 for financial year 2023/24.	Decision
23/106	All Members	Matters Arising. See also attached Appendix 1 below.	Information
23/107	All Members	Wickham St Pauls Consolidated Trust. Update.	Information
23/108	All Members	Local Bus Service. Essex County Council, Bus Network Consultation 2023, deadline date 5 th October 2023, update by Cllr Snazell.	Information

23/109	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" data-bbox="395 197 1332 788"> <thead> <tr> <th></th> <th>CHEQUE No.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>JPB Landscapes Ltd Inv. No. 253 and 277</td> <td>002507</td> <td>660.00</td> </tr> <tr> <td>Wickham St Pauls Village Hall Inv. 2343</td> <td>002508</td> <td>10.00</td> </tr> <tr> <td>Dynamic Fireworks (Inv. 23-77147)</td> <td>000004</td> <td>492.15</td> </tr> <tr> <td>Richard Edwards Group (Inv. 51057 Payroll July-Sept)</td> <td>002509</td> <td>88.06</td> </tr> <tr> <td>D. Jacob (Salary for September)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for September)</td> <td>002510</td> <td>31.82</td> </tr> <tr> <td>Lee Sear (Salary for September)</td> <td>002511</td> <td>104.52</td> </tr> <tr> <td>HM Revenue & Customs (For September)</td> <td>002512</td> <td>130.40</td> </tr> <tr> <td>D. Jacob (Expenses for August/September)</td> <td>002513</td> <td>79.42</td> </tr> <tr> <td>D. Jacob (Salary for October)</td> <td>SO</td> <td>460.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for October)</td> <td>002514</td> <td>31.62</td> </tr> <tr> <td>Lee Sear (Salary for October)</td> <td>002515</td> <td>104.52</td> </tr> <tr> <td>HM Revenue & Customs (For October)</td> <td>002516</td> <td>130.60</td> </tr> <tr> <td>EALC (Inv. No. 16960 Training for Cllr Groom)</td> <td>002517</td> <td>288.00</td> </tr> <tr> <td>Wickham St Pauls Cricket Club(replaces lost cheque No. 002482 dated 23 May 2023)</td> <td>002518</td> <td>1,100.00</td> </tr> </tbody> </table> <p>2) Monthly Budget Statement</p>		CHEQUE No.	TOTAL	JPB Landscapes Ltd Inv. No. 253 and 277	002507	660.00	Wickham St Pauls Village Hall Inv. 2343	002508	10.00	Dynamic Fireworks (Inv. 23-77147)	000004	492.15	Richard Edwards Group (Inv. 51057 Payroll July-Sept)	002509	88.06	D. Jacob (Salary for September)	SO	460.00	D. Jacob (Salary adjustment for September)	002510	31.82	Lee Sear (Salary for September)	002511	104.52	HM Revenue & Customs (For September)	002512	130.40	D. Jacob (Expenses for August/September)	002513	79.42	D. Jacob (Salary for October)	SO	460.00	D. Jacob (Salary adjustment for October)	002514	31.62	Lee Sear (Salary for October)	002515	104.52	HM Revenue & Customs (For October)	002516	130.60	EALC (Inv. No. 16960 Training for Cllr Groom)	002517	288.00	Wickham St Pauls Cricket Club(replaces lost cheque No. 002482 dated 23 May 2023)	002518	1,100.00	Decision
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23/110	All Members	<p>Items for next agenda.</p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information																																																
23/111	All Members	<p>Date of Next Meetings.</p> <p>Parish Council Meeting Tuesday 28th November 2023 (7.30pm)</p>	Information																																																

Council Documents. Large print, or hard copy of agenda, minutes, etc are available on request.

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council) 5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY

APPENDIX 1 (AGENDA ITEM 23/106 ABOVE).

Matters Arising – Updates

Item 1. Previous minute Number 21/085 'Beware of Horses' signs – update.

Item 2. Previous minute number 21/117 Manhole covers - update

Item 3. Previous minute number 22/079 The circular bench under the oak tree on the village green – to consider moving it near the large pond next to the village hall. Update.

Item 4. Previous minute number 22/083 Water Leak in road. Water leakage in the road near the Village Hall - Anglian Water have confirmed that this is a Highway issue and has been reported to Highways ref; 2784998 on 5 July 3033 at 16.35pm. Update.

Item 5. Previous Minute number 22/085 Extend the concrete post and iron rail where the fallen oak tree was.

To protect the corner of the pond and stop erosion by traffic to install oak posts, only at this stage. Budget cost £100.00 Update.