

WICKHAM ST PAULS PARISH COUNCIL

www.wickhamstpaulsparishcouncil.org

21ST NOVEMBER 2023

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.15 P.M. ON TUESDAY 28TH NOVEMBER 2023** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
23/112	Chairman	Welcome and Apologies for Absence. Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
23/113	All Members	Declaration of Interests. To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2023.	Decision
23/114	All Members	Public Participation Session with respect to items on the agenda and other matters that are of mutual interest. Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
23/115	All Members	District and County Councillors to address the members if present. District Councillor and County Councillor.	Information
23/116	All Members	Minutes. To confirm the minutes of the Parish Council meeting held on 26 September 2023.	Decision
23/117	All Members	Vacancy on Wickham St Pauls Parish Council. Item 1. To consider application and co-opt the candidate. Item 2. Co-opted Candidate to sign acceptance of office. Item 3. Declaration of Interest form to be sent direct to Braintree District Council, and also the Clerk to receive a copy.	Decision
23/118	All Members	Planning Matters. Item 1. Updates - Appeals Site Address: Dove Cottage The Green Wickham St Paul Essex CO9 2PT Description of Development: Retention of vehicular access serving paddock to rear of Dove Cottage. Planning Application Ref: 22/03449/FUL All representations must be received by 19 December 2023 and sent directly to the following: Development Management Causeway House Braintree, Essex CM7 9HB Tel: 01376 552525 Email: appeals@braintree.gov.uk	Decision

		<p>Planning Inspectorate. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. All representations must quote the appeal reference, APP/Z1510/W/23/3327446.</p> <p>Item 2. New applications TO CONSIDER ANY NEW APPLICATIONS RECEIVED.</p>																									
23/119	All Members	<p>Braintree District Council: Potential Open Space Improvements plan. To notify BDC of any: Existing items to be removed Changes or errors in the existing information New items you wish to be included within the 2024 version</p>	Decision																								
23/120	All Members	<p>New electricity supply for 1 Oak Cottages Shellards Lane. To discuss and consider e-mail received from a resident enquiring about a new electricity supply to their property.</p>	Decision																								
23/121	All Members	<p>Police, Fire and Crime Commissioner for Essex. Essex residents are being urged to have their say on how much they would be prepared to spend and which areas of policing and crime they would like to see further investment in. Cllr Groom to attend a public meeting on 22nd November and to update.</p>	Information/ Decision																								
23/122	All Members	<p>Wickham St Pauls Consolidated Trust. Update.</p>	Information																								
23/123	All Members	<p>Matters Arising. See also attached Appendix 1 below.</p>	Decision																								
23/124	All Members	<p>Update by Cllr Snazell.</p> <ol style="list-style-type: none"> 1. Local Highways Panel Meeting update. 2. Power interruptions, particularly Fox Yard area. 3. Ditch and Hedgerow concerns. 4. Unresolved water issue opposite Small Corner, The Green. 5. Water pressure issues affecting properties either side of Oak Farm. 6. Damage to Village Green opposite entrance to new housing development. 7. Planned Traffic Diversion that will cause further damage to the quiet lane Old Road 8. Reckless driving by motorists on the road between Bulmer Tye and Castle Hedingham. 	Information/ Decision																								
23/125	All Members	<p>Budget/Precept for 2024/2025. As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wickham St Pauls Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the budget/precept.</p>	Decision																								
23/126	All Members	<p>Budget/Precept Budget 2024/2025. Item 1. To consider to set the Budget for 2024/2025. Item 2. To consider to set the Precept in January for 2024/2025.</p>	Decision																								
23/127	All Members	<p>Financial Matters.</p> <p>1) Financial Statement for (Items to be approved for payment and signed as per payment schedule).</p> <table border="1" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Braintree District Council (Inv. No. 7184104 election costs)</td> <td>002519</td> <td>70.05</td> </tr> <tr> <td>JPB Landscapes Ltd Inv. 293and 309 (Grass cutting for September & October)</td> <td>002520</td> <td>264.00</td> </tr> <tr> <td>Wickhams St Pauls Village Hall (inv. No 2354)</td> <td>002521</td> <td>10.00</td> </tr> <tr> <td>D. Jacob (Salary for November)</td> <td>SO</td> <td>490.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for November)</td> <td>002522</td> <td>162.15</td> </tr> <tr> <td>Lee Sear (Salary for November)</td> <td>002523</td> <td>173.86</td> </tr> <tr> <td>HM Revenue & Customs (For November)</td> <td>002524</td> <td>170.89</td> </tr> </tbody> </table>		CHEQUE NO.	TOTAL	Braintree District Council (Inv. No. 7184104 election costs)	002519	70.05	JPB Landscapes Ltd Inv. 293and 309 (Grass cutting for September & October)	002520	264.00	Wickhams St Pauls Village Hall (inv. No 2354)	002521	10.00	D. Jacob (Salary for November)	SO	490.00	D. Jacob (Salary adjustment for November)	002522	162.15	Lee Sear (Salary for November)	002523	173.86	HM Revenue & Customs (For November)	002524	170.89	Decision
	CHEQUE NO.	TOTAL																									
Braintree District Council (Inv. No. 7184104 election costs)	002519	70.05																									
JPB Landscapes Ltd Inv. 293and 309 (Grass cutting for September & October)	002520	264.00																									
Wickhams St Pauls Village Hall (inv. No 2354)	002521	10.00																									
D. Jacob (Salary for November)	SO	490.00																									
D. Jacob (Salary adjustment for November)	002522	162.15																									
Lee Sear (Salary for November)	002523	173.86																									
HM Revenue & Customs (For November)	002524	170.89																									

		<table border="1"> <tr> <td>D. Jacob (Expenses for October/November as per receipts, including green bin collection for 2024)</td> <td>002525</td> <td>111.20</td> </tr> <tr> <td>D. Jacob (Salary for December)</td> <td>SO</td> <td>490.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for December)</td> <td>002526</td> <td>47.98</td> </tr> <tr> <td>Lee Sear (Salary for December)</td> <td>002527</td> <td>113.19</td> </tr> <tr> <td>HM Revenue & Customs (For December)</td> <td>002528</td> <td>134.60</td> </tr> <tr> <td>P. Snazell (Reimbursement as per receipt)</td> <td>002529</td> <td>10.80</td> </tr> </table> <p>2) Monthly Budget Statement.</p> <p>3) To note and confirm the 2nd half of the precept has been received.</p>	D. Jacob (Expenses for October/November as per receipts, including green bin collection for 2024)	002525	111.20	D. Jacob (Salary for December)	SO	490.00	D. Jacob (Salary adjustment for December)	002526	47.98	Lee Sear (Salary for December)	002527	113.19	HM Revenue & Customs (For December)	002528	134.60	P. Snazell (Reimbursement as per receipt)	002529	10.80	
D. Jacob (Expenses for October/November as per receipts, including green bin collection for 2024)	002525	111.20																			
D. Jacob (Salary for December)	SO	490.00																			
D. Jacob (Salary adjustment for December)	002526	47.98																			
Lee Sear (Salary for December)	002527	113.19																			
HM Revenue & Customs (For December)	002528	134.60																			
P. Snazell (Reimbursement as per receipt)	002529	10.80																			
23/128	All Members	<p>Items for next agenda.</p> <p>Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.</p>	Information																		
23/129	All Members	<p>Date of Next Meetings.</p> <p>Parish Council Meeting Tuesday 30th January 2024 (7.15pm)</p>	Information																		

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council) 5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY

APPENDIX 1 (AGENDA ITEM 23/119 ABOVE).

Matters Arising – Updates

Item 1. Previous minute Number 21/085 ‘Beware of Horses’ signs – update.

Item 2. Previous minute number 21/117 Manhole covers - update

Item 3. Previous minute number 22/079 The circular bench under the oak tree on the village green – to consider moving it near the large pond next to the village hall. Update.

Item 4. Previous minute number 22/083 Water Leak in road. Water leakage in the road near the Village Hall - Anglian Water have confirmed that this is a Highway issue and has been reported to Highways ref; 2784998 on 5 July 3033 at 16.35pm. Update.

Item 5. Previous Minute number 22/085 Extend the concrete post and iron rail where the fallen oak tree was.

To protect the corner of the pond and stop erosion by traffic to install oak posts, only at this stage. Budget cost £100.00 Update.

Item 6. Previous Minute number 23/108 Local Bus Service – update by Cllr Snazell.