

# WICKHAM ST PAULS PARISH COUNCIL

[www.wickhamstpaulsparishcouncil.org](http://www.wickhamstpaulsparishcouncil.org)

23<sup>RD</sup> JANUARY 2023

YOU ARE SUMMONED TO ATTEND THE FORTHCOMING PARISH COUNCIL MEETING, OF WICKHAM ST PAULS PARISH COUNCIL TO BE HELD IN THE PAVILION AT THE VILLAGE HALL, AT **7.15 P.M. ON TUESDAY 30<sup>TH</sup> JANUARY 2024** FOR THE PURPOSE OF TRANSACTING THE BUSINESS SHOWN IN THE AGENDA.

THE PUBLIC AND PRESS ARE WELCOME TO BE PRESENT.



DIANE JACOB  
CLERK & RESPONSIBLE FINANCIAL OFFICER OF THE COUNCIL

## AGENDA

ITEM	PRESENTER	SUBJECT	STATUS
24/001	Chairman	<b>Welcome and Apologies for Absence.</b> Members are reminded that the LGA1972, s85 states that apologies for absence must be received prior to a meeting.	Information/ Decision
24/002	All Members	<b>Declaration of Interests.</b> To receive any disclosable pecuniary interests or non-pecuniary interests, or interests relating to items on the agenda. Members of the council are subject to the Local Authorities Code of Conduct as adopted in May 2023.	Decision
24/003	All Members	<b>Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.</b> Councillors are no longer permitted to make representation in the Public Forum if they have Disclosable Pecuniary Interests and /or other Pecuniary Interests on any items on the agenda as stated in the adopted Code of Conduct. The maximum time allowed for the public to participate, as stated in the Wickham St Pauls Parish Council Standing Orders, is 15 minutes in total with each person being invited to speak for a maximum of 3 minutes. At the close of this item members of the public will no longer be permitted to address the council unless the Chairman deems it appropriate and adjourns the meeting.	Information
24/004	All Members	<b>District and County Councillors to address the members if present.</b> District Councillor and County Councillor.	Information
24/005	All Members	<b>Minutes.</b> To confirm the minutes of the Parish Council meeting held on 28 November 2023.	Decision
24/006	All Members	<b>Planning Matters.</b> <b>Item 1. Updates</b> <b>Item 2. New applications</b> <b>Ref: 23/02867/OUT</b> <b>Description:</b> Outline planning application with all matters reserved, except access for the erection of 1 dwelling <b>Location:</b> Land At Shellards Lane Wickham St Paul Essex  <b>Ref: 23/03032/HH</b> <b>Description:</b> Two storey side and rear extension <b>Location:</b> Lanterns School Road Wickham St Paul Essex CO9 2PR  <b>Ref: 23/03037/FUL</b> <b>Description:</b> Change of use of land to residential garden & construction of detached 3-bay, single storey oak-framed Cart lodge. <b>Location:</b> Mallards Park Road Wickham St Paul Essex CO9 2PX	Decision

		TO CONSIDER ANY NEW APPLICATIONS RECEIVED.																																											
<b>24/007</b>	All Members	<b>Precept for 2024/2025.</b> As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wickham St Pauls Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the budget/precept.	Decision																																										
<b>24/008</b>	All Members	<b>Precept 2024/2025.</b> To consider to set the Precept for 2024/2025.	Decision																																										
<b>24/009</b>	All Members	<b>Meetings 2024.</b> <b>Item 1.</b> To confirm that all Parish Council meetings start time to now to be 7.15pm <b>Item 2.</b> To confirm the date/time etc for the Annual Parish Assembly (Village meeting). <b>Item 3.</b> To confirm a date/time etc for the Personnel Committee Meeting.	Decision																																										
<b>24/010</b>	All Members	<b>Wickham St Pauls Consolidated Trust.</b> Update.	Information																																										
<b>24/011</b>	All Members	<b>Matters Arising.</b> See also attached Appendix 1 below.																																											
<b>24/012</b>	All Members	<b>Financial Matters.</b>  1) Financial Statement for (Items to be approved for payment and signed as per payment schedule). <table border="1" data-bbox="408 842 1318 1431"> <thead> <tr> <th></th> <th>CHEQUE NO.</th> <th>TOTAL</th> </tr> </thead> <tbody> <tr> <td>Richard Edwards Group (Inv. 51922)</td> <td>002531</td> <td>88.06</td> </tr> <tr> <td>Wickham St Pauls Village Hall (in. 2366 and 2368)</td> <td>002532</td> <td>30.00</td> </tr> <tr> <td>M. Copper (Reimbursement for firework event as per receipts)</td> <td>000005</td> <td>62.16</td> </tr> <tr> <td>M. Cooper (Reimbursement for Christmas Lights as per receipt)</td> <td>002533</td> <td>49.98</td> </tr> <tr> <td>D. Jacob (Salary for January)</td> <td>SO</td> <td>490.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for January)</td> <td>002534</td> <td>48.18</td> </tr> <tr> <td>Lee Sear (Salary for January)</td> <td>002535</td> <td>113.19</td> </tr> <tr> <td>HM Revenue &amp; Customs (For January)</td> <td>002536</td> <td>134.40</td> </tr> <tr> <td>D. Jacob (Expenses for December/January as per receipts)</td> <td>002537</td> <td>57.47</td> </tr> <tr> <td>D. Jacob (Salary for February)</td> <td>SO</td> <td>490.00</td> </tr> <tr> <td>D. Jacob (Salary adjustment for February)</td> <td>002538</td> <td>47.98</td> </tr> <tr> <td>Lee Sear (Salary for February)</td> <td>002539</td> <td>113.19</td> </tr> <tr> <td>HM Revenue &amp; Customs (For February)</td> <td>002541</td> <td>134.60</td> </tr> </tbody> </table> 2) <b>Monthly Budget Statement.</b>		CHEQUE NO.	TOTAL	Richard Edwards Group (Inv. 51922)	002531	88.06	Wickham St Pauls Village Hall (in. 2366 and 2368)	002532	30.00	M. Copper (Reimbursement for firework event as per receipts)	000005	62.16	M. Cooper (Reimbursement for Christmas Lights as per receipt)	002533	49.98	D. Jacob (Salary for January)	SO	490.00	D. Jacob (Salary adjustment for January)	002534	48.18	Lee Sear (Salary for January)	002535	113.19	HM Revenue & Customs (For January)	002536	134.40	D. Jacob (Expenses for December/January as per receipts)	002537	57.47	D. Jacob (Salary for February)	SO	490.00	D. Jacob (Salary adjustment for February)	002538	47.98	Lee Sear (Salary for February)	002539	113.19	HM Revenue & Customs (For February)	002541	134.60	Decision
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<b>24/013</b>	All Members	<b>Items for next agenda.</b> Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.	Information																																										
<b>24/014</b>	All Members	<b>Date of Next Meetings.</b> Parish Council Meeting Tuesday 26 March 2024 ( <b>7.15pm</b> )	Information																																										

THIS NOTICE WAS ISSUED BY:

Mrs Diane Jacob (Clerk & Responsible Financial Officer of Wickham St Pauls Parish Council) 5 Crocklands, Greenstead Green, Halstead, Essex CO9 1QY

**APPENDIX 1 (AGENDA ITEM 24/009 ABOVE).**

**Matters Arising – Updates**

**Item 1.** Previous minute Number 21/085 ‘Beware of Horses’ signs – update.

**Item 2.** Previous minute number 21/117 Manhole covers - update

**Item 3.** Previous minute number 22/079 The circular bench under the oak tree on the village green – to consider moving it near the large pound next to the village hall. Update.

**Item 4.** Previous minute number 22/083 Water Leak in road. Water leakage in the road near the Village Hall - Anglian Water have confirmed that this is a Highway issue and has been reported to Highways ref; 2784998 on 5 July 3033 at 16.35pm. Update.

**Item 5.** Previous Minute number 22/085 Extend the concrete post and iron rail where the fallen oak tree was. To protect the corner of the pond and stop erosion by traffic to install oak posts, only at this stage. Budget cost £100.00 Update.

**Item 6.** Previous Minute number 23/108 Local Bus Service – update by Cllr Snazell.