

**MINUTES OF THE PARISH COUNCIL MEETING OF WICKHAM ST PAULS PARISH COUNCIL  
HELD ON TUESDAY 30<sup>th</sup> JANUARY 2024, AT 7.15pm**

In the Chair: Cllr. M. Cooper  
Present Cllrs. Cllr. C. Groom, Cllr. P. Shipperley, Cllr. P. Snazell  
Clerk: Mrs D. Jacob

Also, present one member of the public

**24/001 Welcome and Apologies for Absence.**

The Chairman welcomed everyone, apologies for absence received and accepted from Cllr. J. Barlow, (due to family commitments).

**24/002 Declaration of Interests.**

None.

**24/003 Public Participation Session with respect to items on the agenda and other matters that are of mutual interest.**

A member of the public gave an update on item 24/010 (see below). Thanks expressed to Derek Stokes for going onto BBC Essex Radio to help promote Wickham St Pauls, the village organisations and events etc.

**24/004 District and County Councillors to address the members if present.**

County Cllr Schwier gave an update on the gritters and the potholes (same team). All Highways issues can be reported via their report it website. He discussed the budget demands on ECC half of which is spent on health & social care. Busy roads were discussed, the Bulmer Tye junction and the accident that occurred, the lack of cutting back the verges. The existing bus service from Wickham St Pauls to Sudbury will be lost in July and the new Dart3 on demand Service was discussed, this will be reviewed in 2 years.

District Cllr Holland – Discussed and explained the Dart 3 on demand bus service in greater detail and how the new system would work this is to be monitored any issue to be reported to him. Planning was discussed and the local plan has been adopted and now in place so that policies now have full strength, large developments could be challenged.

Pylons, Bamford to Twinstead substation now being built and is a on going process. He has written to the Cabinet Member of Highways with concerns about the crass cutting of verges, more safety cuts are required.

**24/005 Minutes.**

To confirm the minutes of the Parish Council meeting held on 28<sup>th</sup> November 2023 were approved as a true and accurate record and signed by the Chairman.

Proposed by Cllr. Snazell, seconded by Cllr. Groom, all in favour, resolution passed.

**24/006 Planning Matters.**

**Item 1. No update.**

**Item 2. New applications**

**Ref:** 23/02867/OUT

**Description:** Outline planning application with all matters reserved, except access for the erection of 1 dwelling

**Location:** Land At Shellards Lane Wickham St Paul Essex

Neutral

Outside the village envelope and would be on agricultural Land.

When considering please take into account the concerns and comments of the local residents.

Proposed by Cllr. Snazell, seconded by Cllr. Cooper, all in favour, resolution passed.

**Ref:** 23/03032/HH

**Description:** Two storey side and rear extension

**Location:** Lanterns School Road Wickham St Paul Essex CO9 2PR

Neutral

This application is very close to the boundary of neighbouring property.

Over development for the plot size.

It would be detrimental to the local street scene as the proposed design does not blend in with existing properties.

Proposed by Cllr. Snazell, seconded by Cllr. Cooper, all in favour, resolution passed.

Signed (Chairman).....

26<sup>th</sup> March 2024

**Ref:** 23/03037/FUL

**Description:** Change of use of land to residential garden & construction of detached 3-bay, single storey oak-framed Cart lodge.

**Location:** Mallards Park Road Wickham St Paul Essex CO9 2PX

Objection

It would be detrimental to the local street scene. To take into consideration residents views.

Proposed by Cllr. Snazell, seconded by Cllr. Cooper, all in favour, resolution passed.

#### **24/007 Precept for 2024/2025.**

As required by section 33 of the Localism Act 2011, Parish Councillors are obliged to leave discussions where they have a disclosable pecuniary Interest. To participate in the setting of a precept for the Council, the councillors will require a dispensation, and for this purpose, Wickham St Pauls Parish Council resolves to delegate to the Clerk the power to grant a dispensation from exclusion to all Councillors for the purpose of considering and setting the budget/precept.

Proposed by Cllr. Cooper, seconded by Cllr. Groom, all in favour, resolution passed.

#### **24/008 Precept 2024/2025.**

The Precept for 2024/2025 was discussed and agreed to increase the precept and set at £16,800.00

Proposed by Cllr. Groom, seconded by Cllr. Cooper, all in favour, resolution passed.

#### **24/009 Meetings 2024.**

**Item 1.** The Parish Council confirmed that all Parish Council meetings start time to now be at 7.15pm

Proposed by Cllr. Shipperley, seconded by Cllr. Cooper, all in favour, resolution passed.

**Item 2.** The Annual Parish Assembly (Village meeting) will be held on 23<sup>rd</sup> April at 7.15pm in the main village hall.

Proposed by Cllr. Snazell, seconded by Cllr Shipperley, all in favour, resolution passed.

**Item 3.** The Personnel Committee Meeting will be held on 28<sup>th</sup> February at 10.00am.

Proposed by Cllr. Cooper seconded by Cllr Groom, all in favour, resolution passed.

#### **24/010 Wickham St Pauls Consolidated Trust.**

The trust is in contact with the charity commission as the new trustee has not been added and one previous to be removed, still trying to get their details up to date.

#### **24/011 Matters Arising – Updates**

There were a number of long-term items beyond our control and decisions that have not progressed and these are only being discussed at the meeting where there is a development.

**Item 1.** Previous minute Number 21/085 30mph zone extension Park Road – no further action by Highways. However, Parish Council to continue to pursue this item, next update by Cllr Snazell.

**Item 2.** Previous minute Number 21/085 ‘Beware of Horses’ signs – no further action by Highways. However, Parish Council to continue to pursue this item, next update by Cllr Snazell.

**Item 3.** Old Road – ‘Unsuitable for Heavy Vehicles’ sign, submitted 25 Aug. 2021 – no further action by Highways, see item 23/085 above. However, Parish Council to continue to pursue this item, next update by Cllr Snazell.

**Item 4.** Previous minute number 21/039 Verges. To discuss erosion to verges on Old Road – no further action by Highways, see item 23/085 above. However, Parish Council to continue to pursue this item, next update by Cllr Snazell.

**Item 5.** Previous minute number 21/117 Manhole covers – ongoing.

**Item 6.** Previous minute number 22/079 The circular bench under the oak tree on the village green – to consider moving it near the large pond next to the village hall. Ongoing.

**Item 7.** Previous minute number 22/083 Water Leak in road. Water leakage in the road near the Village Hall - Anglian Water have confirmed that this is a Highway issue and has been reported to Highways ref; 2784998 on 5 July 3033 at 16.35pm. Cllr. Snazell has spoken to the Environmental Agency, Norfolk & Suffolk Water and agricultural team – Letter received from Highways that they are going to inspect the area, but no on-site meetings will take place – Cllr Snazell to contact Cllr Schwier for help and advice on all Highway issues – ongoing.

**Item 8.** Previous Minute number 22/085 Extend the concrete post and iron rail where the fallen oak tree was. To protect the corner of the pond and stop erosion by traffic to install oak posts, only at this stage. Budget cost £100.00 ongoing.

Signed (Chairman).....

26<sup>th</sup> March 2024

**24/012 Financial Matters.**

- 1) Financial Statement (Items to be approved for payment and signed as per payment schedule).

	<b>CHEQUE NO.</b>	<b>TOTAL</b>
Richard Edwards Group (Inv. 51922)	002531	88.06
Wickham St Pauls Village Hall (in. 2366 and 2368)	002532	30.00
M. Copper (Reimbursement for firework event as per receipts)	000005	62.16
M. Cooper (Reimbursement for Christmas Lights as per receipt)	002533	49.98
D. Jacob (Salary for January)	SO	490.00
D. Jacob (Salary adjustment for January)	002534	48.18
Lee Sear (Salary for January)	002535	113.19
HM Revenue & Customs (For January)	002536	134.40
D. Jacob (Expenses for December/January as per receipts)	002537	57.47
D. Jacob (Salary for February)	SO	490.00
D. Jacob (Salary adjustment for February)	002538	47.98
Lee Sear (Salary for February)	002539	113.19
HM Revenue & Customs (For February)	002541	134.60

Proposed by Cllr. Cooper, seconded by Cllr. Snazell all in favour, resolution passed.

- 2) Monthly Budget Statement – Received and noted.

**24/013 Items for next agenda.**

Please note that no decisions can be lawfully made under this item, LGA 12 10 (2) (b) states that business must be specified therefore the council cannot lawfully raise matters for decision.

Dog Show (Permission to use the village green date/time etc)

Two new trees (To discuss if two new replacement trees should be purchased)

**24/014 Date of next Meeting.**

Parish Council Meeting Tuesday 26<sup>th</sup> March 2024 (7.15pm)

Meeting closed at 8.55pm.

Signed (Chairman).....

26<sup>th</sup> March 2024